

Welcome Brochure

INDUCTION TRAINING

for

INSPECTORS

2024



NACIN, Zonal Campus, Bhubaneswar

Plot No- 35, Satya Nagar Road, Satya Nagar, Bhubaneswar, Odisha 751007

E-mail: nacinbbsr.od@gov.in

GREETINGS & WELCOME!

Congratulations on your selection to CBIC!!

Central Board of Indirect Taxes and Customs (CBIC), formerly called 'Central Board of Excise & Customs' (CBEC) is part of the Department of Revenue under the Ministry of Finance, Government of India.

CBIC deals with the tasks of formulation of policy concerning levy and collection of Customs, Central Excise duties, Central Goods & Services Tax and IGST, prevention of smuggling and administration of matters relating to Customs, Central Excise, Central Goods & Services Tax, IGST and Narcotics. The Board is the administrative authority for its subordinate organizations, including Custom Houses, Central Excise and Central GST Commissionerates and the Central Revenues Control Laboratory.

NACIN (National Academy of Customs, Indirect Taxes & Narcotics), is the training wing of CBIC, mandated to train its officers. It started off with a Training Centre (on 01.10.1955) and is now a National Academy headed by Director General, headquartered at Palasamudram (A.P) with **18** Zonal/Regional Training Institutes spread over India.

The core functions of NACIN are *capacity building activities in field of Customs, Indirect Taxes and Narcotics, including Induction training; Specialized and periodic trainings to in-service officers ; Training to State/UT and other stakeholders in the area of indirect taxation; Management and soft skills training for overall professional and personal development of officers; International cooperation and training activities in Customs, Narcotics and other allied areas* and Any other capacity building activity, as may be assigned by CBIC from time to time; and will carry out the normal administrative & establishment functions and duties of Central Government offices, appurtenant thereto.

National Academy of Customs, Indirect Taxes and Narcotics, Zonal Campus, Bhubaneswar started functioning in the month of June, 2017. The office premises are centrally located at Plot No-35, Satya Nagar, Bhubaneswar, PIN-751007, Odisha. The Academy primarily focusses on capacity building of the departmental officers of GST, Central Excise and Customs, Bhubaneswar Zone, covering CGST Commissionerates of Bhubaneswar & Rourkela; Audit Commissionerate, Bhubaneswar; Appeals Commissionerate, Bhubaneswar and Customs (Preventive) Commissionerate, Bhubaneswar.

It has been the centre of knowledge for industry, trade and other stakeholders concerned with indirect taxation. Field Attachments are conducted in co-operation with local commissionerates/ directorates; Police Training Institute, Byree, Jajpur; Coast Guard, Paradeep, etc.

Basic Information

➤ **HOW TO REACH NACIN CAMPUS, BHUBANESWAR:**

- **Address:** NACIN, ZC, Bhubaneswar, Plot No- 35, Satya Nagar Road, Satya Nagar, Bhubaneswar, Odisha 751007
- **Location on Google Map:**
 - <https://maps.app.goo.gl/Jd5At7Kco46Hib4p8>
 - From Bhubaneswar Railway Station : approx. 2.2 kms.
 - From Baramunda Bus Stand : approx. 8.5 kms.
 - From BPI Airport : approx. 5.5 kms.
- **Please note that the participants have to make their own arrangements for accommodation, food & local transport.**
- Officers having difficulty in getting accommodation etc. may contact NACIN officers (Shri D. Vijay Kumar, ADD, NACIN, ZC, Bhubaneswar, Contact: 09437204335) for possible assistance and recommendations.

➤ **NACIN BHUBANESWAR OFFICERS CONTACT No's:**

Sl. No.	Name (Shri)	Designation	Contact Details
1	Ravi Kiran Edara	Additional Director General	09849420741
2	Siba Prasad Panda	Additional Director	09668139656
3	Siddharth Sankar Behera	Assistant Director	08895483329
4	Prasant Kumar Mahapatra	Assistant Director	09437636774
5	Sarbeswar Nayak	Assistant Director	09338047655
6	Manoj Kumar Pattanayak	Assistant Director	09861388803
7	Artabhanjan Kar	Additional Assistant Director	09439177606
8	Anjan Kumar Dhal	Additional Assistant Director	07008630536
9	D. Vijay Kumar	Additional Assistant Director	09437204335
10	Susmoj Kumar Mishra	Additional Assistant Director	09437483183

11	Rajnish Kumar Singh	Inspector	08051068775
12	Neeraj Kumar Meena	Executive Assistant	09549986869
13	Ranjan Kumar Sarangi	Tax Assistant	09455121203
14	Nitish Kumar	Havaldar	08252363435

➤ **TYPICAL DAY AT NACIN (Monday to Friday):**

9.30 am to 10.45 am	Session I
10.45 am to 11 am	Tea Break
11 am to 12.15 pm	Session II
12.15 pm to 12.30 pm	Break
12.30 pm to 1.45 pm	Session III
1.45 pm to 3 pm	Lunch
3.00 pm to 4.15 pm	Session IV
4.15 pm to 4.30 pm	Tea Break
4.30 pm to 5.45 pm	Session-V

➤ **CGHS DISPENSARY:**

Sl. No.	Name of Office	Address	Contact Details	Distance from NACIN Bhubaneswar
1	O/o The CMO I/C, Wellness Centre-I	Old A G Colony Unit-4, Bhubaneswar	0674-2393612	2.5 Km (Approx.)
2	O/o The CMO I/C, Wellness Centre-II	Kharvel Nagar Unit-3, Bhubaneswar	0674-2393545	2.5 Km (Approx.)
3	O/o The CMO I/C, Wellness Centre-III	PMG Square Unit-3, Bhubaneswar	0674-2535172	2.5 Km (Approx.)

➤ **HOSPITALS IN BHUBANESWAR:**

- PGIMER & Capital Hospital (5km)
- Apollo Hospitals (4 km)
- Sparsh Hospitals & Critical Care Pvt. Ltd. (3 km)
- Neelanchal Hospital (3 km)
- Kalinga Hospital (7 km)

➤ **DISTANCES TO PROMINENT PLACES FROM BHUBANEAWAR:**

- Cuttack (25 km)
- Paradeep (110 km)
- Rourkela (307 km)
- Balasore (174 km)
- Kolkata (450 km)

Expectations from your End

1. All officers are requested to go through the details available on CBIC website [www.cbic.gov.in] for basic information about our Department, GST, Customs, Central Excise and Narcotics.
2. **You are expected to possess Identity card; CGHS card; SSOID and prescribed uniform for the cadre. Ensure your service book is opened by your parent office. Access your Microsoft 365 account with SSOID.**
3. Prarambh module of iGOT Karmayogi portal is to be completed.
4. All officers are expected to possess ‘gov.in’ e-mail. (*contact your parent office if you don't have one*)
5. You are aware that ours is a uniformed Department which is empowered as the indirect tax sentinel of India. It calls for utmost discipline including proper sense of uniform/formal dressing and punctuality.
6. The training would primarily be at Bhubaneswar Campus and extends to any other places as the need arises. Attachments to CBIC offices and visits to Port/Airport/Industry/SEZ are part of the module.
7. During 02 weeks at Police Training Institute, initiation would be made into Police Drill; Parade; Classroom sessions on BNS, BNSS & BSA (erstwhile IPC, CrPC & Evidence Act), including hands on awareness and training on handling Weaponry. Separate track suit for Police training is required which is available for purchases at the stores of PTI.

8. It is expected that mobiles to be kept in silent mode during training sessions and may be used under exigency only. This is of utmost importance to ensure the classroom sessions are not disturbed in any manner.
9. Works assigned during the course of training may be completed as per the timelines prescribed.
10. Trainees should take the sessions seriously and make use of the experience of the trainers. Organising training requires investment of a lot of effort and resources- fiscal & manpower. Hence, NACIN hopes that you would fully utilise the opportunity & dedicate yourself.

Important Instructions

1. **You are informed about the start and schedule of the programme by e-mail/ in WhatsApp Group.**
2. For the duration of the training, you are relieved from your parent Office and you will be under administrative control of NACIN, ZTI Bhubaneswar.
3. All nominated officers should report to the Course Director (AD)/ Co-ordinator by 09.00 AM. on the first day.
4. **All officers shall be in prescribed Uniform. In case uniform can't be worn due to exceptional circumstances, prior permission to be taken from Course Director. Unless indicated otherwise, every officer is expected to be in proper uniform / formal wear throughout the training period and during field attachments. Casual wear like jeans, T-shirts, casual shirts, sports shoe etc. are STRICTLY not allowed, except when indicated (based on nature of event e.g. sport, role play etc.).**
5. There is no hostel accommodation/ residence facility and all nominated officers are requested to make their own travel; accommodation; local travel arrangements.

6. All officers should attend the training sessions / field attachments at prescribed time and venue, during the entire period of training. Specific instructions if any will be issued during the sessions, from time to time.
7. During the attachments and outside sessions, you are expected to maintain decorum and discipline as expected from a uniformed officer.
8. You will be made part of online group. Please check the group chats for updates from time to time.
9. **Daily attendance and feedback form to be mandatorily to be given by all officers.**
10. As part of Assessment / Evaluation of trainee officers, exams will be conducted from time to time. Final Test will be held during the end of the Training.
11. **No Leave /Station leaving permission will be granted during the entire training period, except in case of emergencies.**
12. Officers may bring with them their ID cards and personal/essential items like medicines, water bottle, spectacles, umbrella etc.
13. Facilities available in campus such as books in library, equipment in recreation room such as Carom, Chess, Table Tennis etc. and Gym equipment shall be used with utmost care and responsibility.
14. **All applicable allowances during Training & Tour as admissible to officers may be claimed from parent office. Contact your DDO/CAO for any clarification.**
15. As many of you may be new to the city of Bhubaneswar, the local information is compiled and appended herewith, for your ease of reference.
16. All relevant PPTs/ course materials will be made available in the online group.
17. For any doubts / query on Training, please contact the Course Director/ Coordinator.

Bhubaneswar - Local Information

(Note: Information is only for guidance. NACIN does not endorse or patronise any particular entity.)

➤ **Weather**

The climatic conditions of Bhubaneswar are characterized by a tropical climate. In Bhubaneswar, the level of precipitation during summers surpasses that of winters. The Köppen-Geiger climate classification identifies this particular weather pattern as belonging to the category of Aw. In Bhubaneswar, the mean yearly temperature amounts to 26.6 °C | 79.9 °F. The annual rainfall is 1628 mm | 64.1 inch.

In Bhubaneswar, Odisha, the weather is generally warm to hot and humid year-round. Over the course of the year, the temperature typically varies from 16°C to 38°C and is rarely below 14°C or above 42°C.

The wet season is humid and overcast, while the dry season is warm and mostly clear. The rainy period lasts for about 5 months, from June to October, with significant rainfall. The month with the most rain is August, with an average of 375 mm.

The hot season lasts for approximately 3 months, from March to June, with average daily high temperatures exceeding 34°C. May is the hottest month of the year in Bhubaneswar, with an average high of 38°C and low of 28°C.

The cool season lasts for around 2.5 months, from December to February, with average daily high temperatures below 29°C. January is the coldest month, with an average low of 16°C and a high of 27°C.

Please note that the current Induction Training is scheduled from October to February, during which the climate will be moderate cold, with temperature generally ranging from 14°C to 22°C. The days are bright and warm and weather is pleasant.



➤ **Tourism**

Bhubaneswar, the capital city of Odisha, is known as the "City of Temples" due to its rich cultural heritage and numerous ancient temples. As a major centre of commerce and tourism, it blends history with modern urban development, making it a vibrant destination for visitors.

Place	Distance from Bhubaneswar	Description	Image/Visual
Lingaraj Temple	Within city limits	A magnificent 11th-century temple dedicated to Lord Shiva, showcasing Kalinga architecture.	 A photograph of the Lingaraj Temple in Bhubaneswar, Odisha, India. The temple is a prime example of Kalinga architecture, featuring a tall, cylindrical shikhara (tower) with a kalasha (sacred pot) on top. The temple is surrounded by other smaller shrines and a well-maintained courtyard.
Udayagiri & Khandagiri Caves	6 km	Ancient rock-cut caves from the 2nd century BC, offering historical and archaeological significance.	 A photograph of the Udayagiri and Khandagiri Caves in Bhubaneswar, Odisha, India. The caves are ancient rock-cut structures, some of which are still partially covered by trees and vegetation. The caves are known for their historical and archaeological significance, including the famous Ashoka Lion Capital.
Nandankanan Zoological Park	15 km	A renowned zoo and botanical garden, famous for its white tigers and natural enclosures.	 A photograph of the entrance to Nandankanan Zoological Park in Bhubaneswar, Odisha, India. The entrance is marked by a large, colorful archway with a tiger sculpture on top. The archway has the text "NANDANKANAN ZOOLOGICAL PARK" and "Estd. 29.12.1960" on it. The park is known for its white tigers and natural enclosures.
Dhuli Shanti Stupa	8 km	A peaceful Buddhist stupa, marking the site of the Kalinga War, built to symbolize peace.	 A photograph of the Dhuli Shanti Stupa in Bhubaneswar, Odisha, India. The stupa is a large, white, dome-shaped structure with a central spire. It is surrounded by a low wall and a paved area. The stupa is a symbol of peace and is built to mark the site of the Kalinga War.
Mukteswara Temple	Within city limits	A small yet exquisitely carved temple known for its ornate gateway, a fine example of Kalinga art.	 A photograph of the Mukteswara Temple in Bhubaneswar, Odisha, India. The temple is a small, intricately carved structure with a prominent gateway. The gateway is a fine example of Kalinga art, featuring a large, ornate archway. The temple is surrounded by a well-maintained courtyard.

<p>Konark Sun Temple</p>	<p>65 km</p>	<p>A UNESCO World Heritage Site, the 13th-century Sun Temple is an architectural marvel shaped like a chariot.</p>	
<p>Chilika Lake</p>	<p>100 km</p>	<p>Asia's largest brackish water lagoon, known for birdwatching and dolphin sightings.</p>	
<p>Jagannath Temple</p>	<p>60 km</p>	<p>A major pilgrimage destination, home to the famous Jagannath Temple, one of the Char Dhams of India.</p>	
<p>Puri Beach</p>	<p>60 km</p>	<p>The golden beaches of Puri are famous for their scenic beauty and religious significance.</p>	
<p>Konark Beach</p>	<p>65 km</p>	<p>Less crowded than Puri, the pristine Konark Beach offers a tranquil experience along the Bay of Bengal.</p>	

<p>Pipili</p>	<p>20 km</p>	<p>Known for its vibrant appliqué handicrafts, this small village showcases Odisha's rich textile tradition.</p>	
<p>Barunei Hills</p>	<p>35 km</p>	<p>A scenic and historic hill, with a temple dedicated to Goddess Barunei, offering trekking opportunities.</p>	
<p>Odisha State Museum</p>	<p>Within city limits</p>	<p>Located in the heart of Bhubaneswar, this museum houses an impressive collection of artifacts, including sculptures, coins, manuscripts, and traditional paintings that represent the cultural and historical richness of Odisha.</p>	
<p>Museum of Tribal Arts and Artefacts</p>	<p>Within city limits</p>	<p>This museum showcases the culture and lifestyle of Odisha's indigenous tribal communities through exhibits of art, crafts, jewellery, and traditional tools. It's an excellent place to understand the diverse tribal heritage of the state.</p>	

<p>Regional Museum of Natural History</p>		<p>Displays a variety of exhibits related to plants, animals, geology, and biodiversity, providing insight into the natural history of Eastern India.</p>	
<p>Pathani Samanta Planetarium</p>		<p>A museum and planetarium dedicated to astronomy and space science, named after the famous Odia astronomer, Pathani Samanta.</p>	

Wishing you happy learning and memorable stay at Bhubaneswar!

-Team NACIN Bhubaneswar